



# Fleetwood Town Council

Onward to a Better Future

## Fleetwood in Bloom Committee Meeting – at 6pm on Wednesday 8<sup>th</sup> May 2024 In the Office at 122 Poulton Road MINUTES

- 82 Meeting opened at 6pm by **Cllr Raynor (Chairman)**
- 83 Apologies for absence received from Cllr Belshaw and Lauren Harrison, CEDO.  
**Chairman.** *In attendance Cllr Raynor, Cllr Swatton and Cllr Martin*
- 84 To record Disclosable Pecuniary Interests from members (including their spouses, civil partners, or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein.  
**Chairman** *None*
- 85 To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters. **Chairman.** *None*
- 86 To consider and approve the minutes of the Fleetwood in Bloom EOM of 21<sup>st</sup> February 2024 and for the Chairman to sign them (enclosed). **All Not approved, Cllr Martin queried about a note added by the Clerk. Action: Cllr Raynor to refer minutes back to Clerk for discussion.**
- 87 To remind all members to take note of the standing guidance at appendix A below. **Chairman.** *Noted by all present*
- 88 To note the updated Budget Sheet (to be sent by email). *Unable to note or discuss Budget Sheet as it was not sent by email prior to the meeting. Action: Clerk to retrospectively send committee the updated Budget Sheet.*
- 89 To update the meeting regarding: **(Item 62 from 7 Feb refers). Cllr J Martin**
- Display for whole town – *on order.*
  - 12 Wicker Hanging Baskets – *discussed at item 98*
  - Plants for railing planters – *decision will be made once the summer order arrives.*
- and to consider and approve any associated spend / actions. *Nothing to consider at this meeting.*



- 90 To confirm the date the Thankyou Letters were sent to schools. **(Item 63 refers.)**  
**CEDO** *In the absence of CEDO, Cllr Martin confirmed the letters had been sent to schools. No further action needed.*
- 91 To update the Committee regarding:
- The transfer of the Bloomer Boat from the SASS Ladies **(CEDO)** and to consider and approve any associated spend / actions. **Action: Defer to next meeting.**
  - Gardens scarecrows for Random Acts of Kindness Days. **(Cllr Martin)** and to consider and approve any associated spend / actions. *All present retrospectively agreed that Cllr Martin could be reimbursed or 2 garden Scarecrows from Home bargains £1.99 each. Action: The committee agreed Clerk could purchase another 10 of the Scarecrows, a few different designs, depending on stock. Clerk to purchase for FIB and inform Cllr Martin when they have been purchased.*
  - A new date for the Bug Hunt **(CEDO)** and to consider and approve any associated spend / actions. *Those present discussed the new date of Sunday 9<sup>th</sup> June to coincide with the D-Day Celebrations being organised in the Memorial Park. Action: Cllr Martin will decorate the wooden hedgehogs and Butterflies. Cllr Martin & Cllr Swatton will visit the park to decide where the hunts will take place. Materials and prizes can be sourced for the event. Agreed budget for prizes £150, paint and materials £50. Committee members to think of ideas for prizes and share ideas on whatsapp or email. Cllr Martin to purchase materials and submit receipts to Clerk for reimbursement.*
- 92 To consider and approve credits for volunteers and to update the meeting regards the Training. **(deferred from last two meetings).** **CEDO** **Action: Defer to next meeting.**
- 93 To consider and approve the cost of 2 large planters/rowing boats (update re contacting Blackpool BC/eBay), for the 2 sites on Rossall Ward **(Items 47 & 66 refer).** **CEDO** *Cllr Swatton has requested 3 planters for locations in Park Ward and Rossall Ward. The committee agreed that Cllr Raynor would look at what large planters could be purchased for a total of £600. Action. Cllr Raynor to cost the purchase of 3 new planters.*
- 94 To update the meeting in regard to the area behind SCC on Warrenhurst Road for consideration of a community garden. **Cllr J Martin.** *Cllr Martin advised that its still unclear about the future of the area in question. Action: Defer to next meeting.*



- 95 To consider and approve seasonal planter display – deferred from previous meeting (**item 69 refers**). **Cllr J Martin** *Given the shortage of regular volunteers and time restraints it was decided not to have a seasonal planter display. No further action needed.*
- 96 To consider and approve if FIB should enter the Carnival this year – deferred from previous meeting. (**Item 70 refer**). **Cllr J Martin**. *Given the shortage of regular volunteers and time restraints it was decided not to enter the Carnival this year. No further action needed.*
- 97 To consider and approve to purchase new planters/floral display to the area of Pharos Lighthouse. **Cllr J Martin** *The committee agreed to purchasing nine Forest Linear Long Wooden Garden Planters for the area. A budget of £1,500 was allocated to source the planters, compost, and plants. Action: Cllr Martin to source 3 quotes for the above planters.*
- 98 To consider and approve the purchase of 12 hanging baskets for the hanging structure near the Rowntree Clock. **Cllr J Martin**. *Cllr Martin has been quoted £22+ vat per 14in wicker baskets from our supplier Laburnum Nurseries. Plants suggested are super surfina red & blue and yellow trailing bidens. It was suggested, by Cllr Swatton, the colours of red, blue, and yellow would be a nod to the FTC logo. The committee agreed to the purchase of x12 hanging baskets. Action. Cllr Martin to liaise with Laburnum Nursery and place an order once the plants have been decided.*
- 99 To discuss a Water Butt for the new van and to consider and approve any associated spend / actions. **Cllr J Martin**. *The committee discussed the need to urgently source a means of enabling the Lengthsman to water planters around the town. Action: Cllr Raynor will investigate various options and report back . A budget of £500 was agreed.*
- 100 To discuss Jobs for the Lengthsman. **ALL** *Action: Cllr Martin to compile a list of jobs needed for FIB and email to committee members, Clerk and assistant to the clerk.*
- 101 To consider and approve to purchase more High Viz Jackets. **Cllr J Martin**. *Action: Clerk to place an order for x5 Medium, x5 Large and x5 XL Fleetwood in Bloom High Viz jackets ASAP*
- 102 AOB – **Members to note no decisions can be made on items discussed,**

To be added to the agenda at the next Committee Meeting:  
Authorise minor expenditure for FIB by any committee member without having to have a full committee meeting to the value of no more than £100 per month.



Discuss a budget for prizes for schools entering the Can you grow the tallest sunflower in collaboration with FIB.

- 103 To consider and approve a date, time and venue for next meeting. **Chair** Next committee meeting arranged for Wednesday 5<sup>th</sup> June at 6pm. **Action:** Agenda for meeting Clerk.

**The press and public are welcome to attend all committee meetings of Fleetwood TownCouncil.**

#### **APPENDIX A – STANDING GUIDANCE FOR FLEETWOOD IN BLOOM COMMITTEE BUSINESS.**

1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee's request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e.: "The chairman to ask Cllr XX to assist with seeking volunteers for planting"
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by e-mail or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain these quotes for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.